

CHULA VISTA POLICE DEPARTMENT MESSAGE ESTABLISHMENT LICENSE REQUIREMENTS

Please review **Chula Vista Municipal Code Section 5.36** for requirements to operate a massage establishment within the City of Chula Vista, prior to submitting an application for a Massage Establishment Permit.

The following information must be submitted with your application prior to the approval of your license. Applications will be accepted at the Chula Vista Police Department by **appointment only** during Business office hours of 8:00 a.m. to 12:00 p.m. Monday through Friday. Please contact Licensing at (619) 691-5244 to set up an appointment. There is a **30 day investigation period** which begins at the time your completed application is submitted.

ALL FEES ARE NON-REFUNDABLE.

YOU MAY NOT OPERATE IN THE CITY OF CHULA VISTA WITHOUT A VALID CITY BUSINESS LICENSE AND A POLICE CONTROLLED LICENSE/PERMIT.

- Each Business owner/partner is required to submit a completed Police Controlled License application
- (1) - **2" X 2"** photo taken within the last six months
- Copy of City Business License
- Copy of County Health Permit
- Copy of Governmental issued picture I.D. (Driver's license, California ID)
- Check, Cash, Credit Card or Money Order
 - \$30.00 Background Investigation
 - \$52.00 Fingerprint fee / Live Scan
- To Make Live Scan appointments call (619) 409-5954 or log on to www.chulavistapd.org and click on Live Scan Scheduling.

For any questions contact Licensing at (619) 691-5244